VIBE ARTS

TO BE ALL YOU CAN BE

LAMDA coaching Guidebook for Parents/Guardians

Version 2 - April 2026

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What is LAMDA?

LAMDA (the London Academy of Music & Dramatic Art) is one of the UK's most prestigious drama schools and a globally recognised awarding body for speech and drama qualifications. Their graded exams help students develop key communication skills, confidence, and performance abilities.

At Vibe Arts LAMDA coaching, we offer preparation for the following LAMDA syllabi:

- **Introductory** – Designed for young students and beginners, these exams focus on building confidence through poetry recitation and simple conversation. Students practise memorisation, clear speech, and self-expression while discussing topics like their favourite toy, book, or place.
- **Acting** – Students develop their vocal, physical, and interpretive skills while exploring characterisation and dramatic texts. They gain an understanding of context, subtext, and theatrical styles while performing monologues or duologues. Higher grades also introduce theatre practitioners like Stanislavski and the study of a playwright's style.



On request, we are occasionally able to offer the following syllabi, subject to coach availibility:

- **Speaking in Public** – Students develop confidence in structuring and delivering speeches. They write their own material, using research and visual aids to engage an audience. Higher grades require impromptu speaking, helping students think on their feet and communicate effectively.
- **Speaking Verse & Prose** – These exams help students develop clear speech, voice projection, and memorisation skills. They explore poetry and prose, responding with imagination and expression. Advanced grades include the study of Shakespearean sonnets and an analysis of literary influences.

Each LAMDA qualification (excluding Introductory) is mapped to the Regulated Qualifications Framework (RQF) and **UCAS points are awarded for higher grades**, making them beneficial for future education and career pathways.

This table shows the UCAS points available at Grades 6-8. For context **an A at AS Level is worth 20 UCAS points** and an **A* at A Level is worth 56 UCAS points**.

LAMDA UCAS Point Allocations

UCAS POINTS	Result: Pass	Result: Merit	Result: Distinction
Grade 6	**8**	**10**	**12**
Grade 7	**12**	**14**	**16**
Grade 8	**24**	**27**	**30**
Total points	**44**	**51**	**58**

When will my child be exam ready?

At Vibe Arts, we follow LAMDA's official guidance when preparing students for exams. Each grade has **recommended Guided Learning Hours** set by LAMDA, which outline the suggested amount of teacher-led instruction (guided learning) required for exam readiness. The **Total Qualification Time** combines the Guided Learning Hours with the expected hours of independent study at home.

These hours are a guideline, and our tutors carefully balance these with each student's individual progress to ensure they are confident and fully prepared to take an exam. Because of this, **we do not automatically enter students for an exam every term**.

As soon as your child is exam ready, you'll receive an email from Vibe Arts with the earliest suggested exam date from their coach and full booking details.

LAMDA Guided Learning Hours

	Guided Learning Hours	Total Qualification Time
Entry Level	20	40
Grade 1	20	60
Grade 2	25	70
Grade 3	30	80
Grade 4	40	100
Grade 5	50	120
Grade 6	60	140
Grade 7	80	180
Grade 8	90	240

Taken directly from the official LAMDA syllabus documentation, as published by LAMDA.

Why it takes time

LAMDA exams are recognised qualifications on the Regulated Qualifications Framework (RQF)

- LAMDA Entry Level exams sit within the **national Entry Level framework.**
- Grades 1 to 3 are **Level 1 qualifications**, equivalent to a **Level 1 NVQ or Diploma.**
- Grade 4 and 5 are **Level 2 qualifications**, the same level of qualification as a **GCSE.**
- Grades 6 to 8 are **Level 3 qualifications**, equivalent to **A Levels**, with **UCAS points awarded.**

As the qualification level increases, so does the time it takes to prepare - with more complex content, higher standards, and the need for greater depth of understanding.

At Vibe Arts, we're committed to ensuring your child not only passes, but thrives. If you're looking for a quick tick-box approach, we may not be the right fit - and it's important to recognise that rushing exam coaching and preparation goes against both LAMDA's guidance and the national expectations for qualifications of this level. You can read more about **what qualification levels mean on the GOV.UK website.**

If you have concerns

We're always happy to discuss your child's progress, but we kindly ask parents and guardians to **respect our professional judgement when it comes to exam readiness**. As you'll see later in this guidebook, you'll receive **regular lesson notes** to keep you informed about your child's progress as well as the work they should be doing at home.

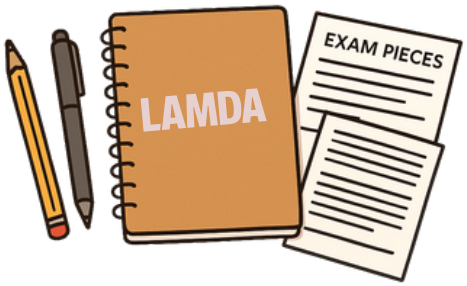


How LAMDA Sessions Work

At Vibe Arts, we **typically offer LAMDA coaching 1:1**.

Each session is carefully structured to cover the key skills and content needed for the student's specific grade, with a focus on vocal, physical, and interpretative skills, as well as theory and knowledge questions. The balance of these elements will vary depending on individual progress and exam requirements.

What to Bring to Every Session



- **Pen/pencil**
- **Notebook**
- **Printed exam pieces** and **any knowledge sheets or resources** that have been shared with you

Home Practice Expectations

Home practice is an essential part of LAMDA preparation, helping students build confidence and refine their performances. The focus of practice may vary each week, but could include:

- **Learning exam material** – Memorising monologues, poems, speeches or songs.
- **Character development** – Exploring emotions, gestures, and vocal expression.
- **Knowledge questions** – Preparing answers for the knowledge section of the exam (which counts for 20-25% of the overall grade). We provide knowledge resource sheets for each grade.

Parents/guardians are expected to support their child's learning at home, including running exam material to help with memorisation and keeping on top of home tasks.

Missed Sessions & Attendance

- If a student misses a session for any reason, it **will not be refunded or rescheduled**, in line with our Terms & Conditions.
- Parents should **notify us in advance of any known absences**, such as holidays, to help us plan accordingly.
- **Consistent attendance is key** to making good progress and ensuring students feel confident for their exam.

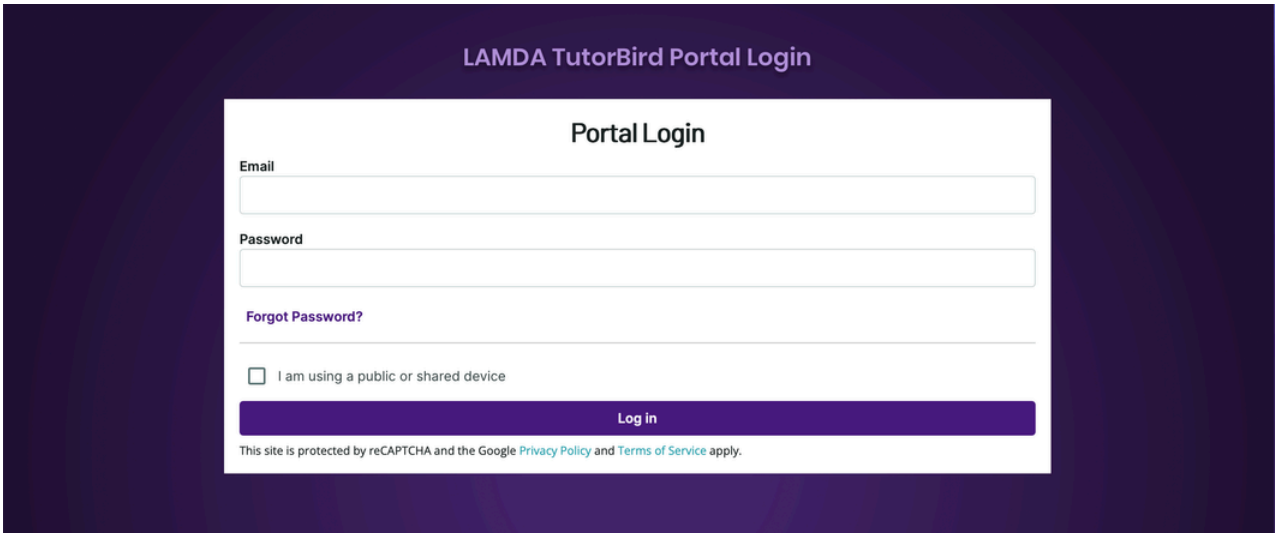


Using TutorBird

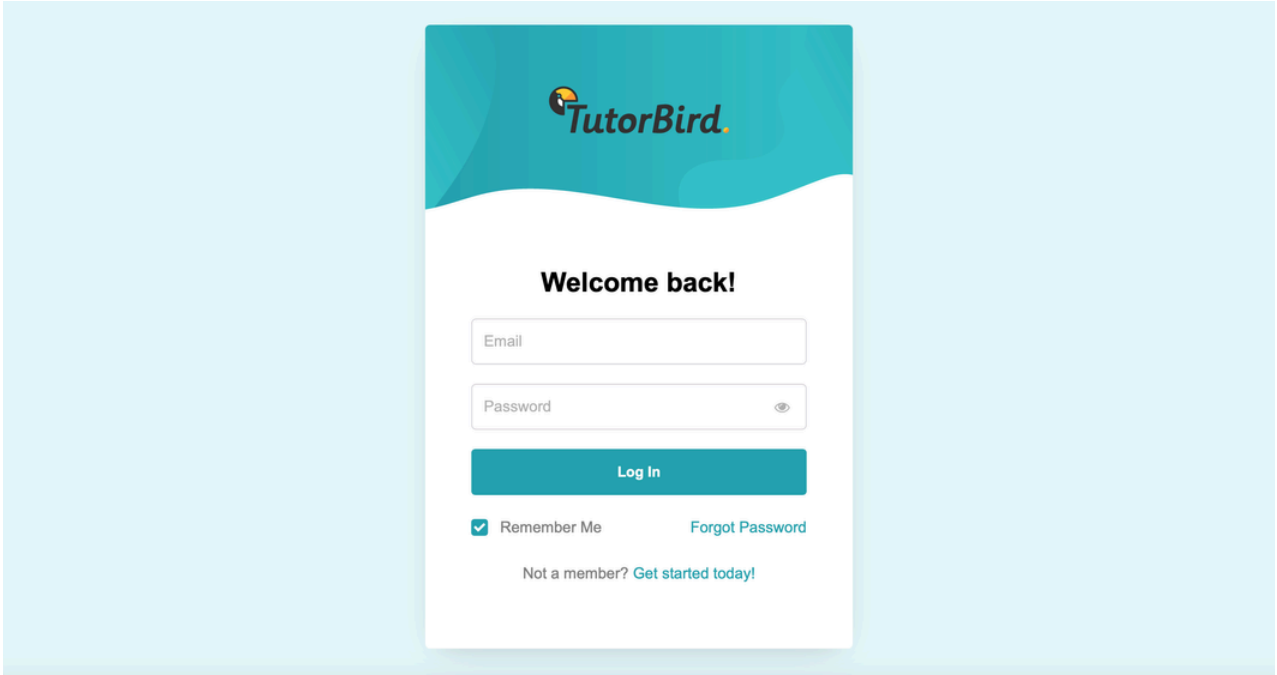
We use **TutorBird** as our online platform for managing lesson notes, resources, and progress tracking. This allows parents and students to easily access everything they need for LAMDA preparation in one place.

How to Access TutorBird

You will receive login details upon enrolment. You can login to TutorBird via the portal on the Vibe Arts website (**vibearts.co.uk/tutorbird)**, or direct on TutorBird (**app.tutorbird.com**)

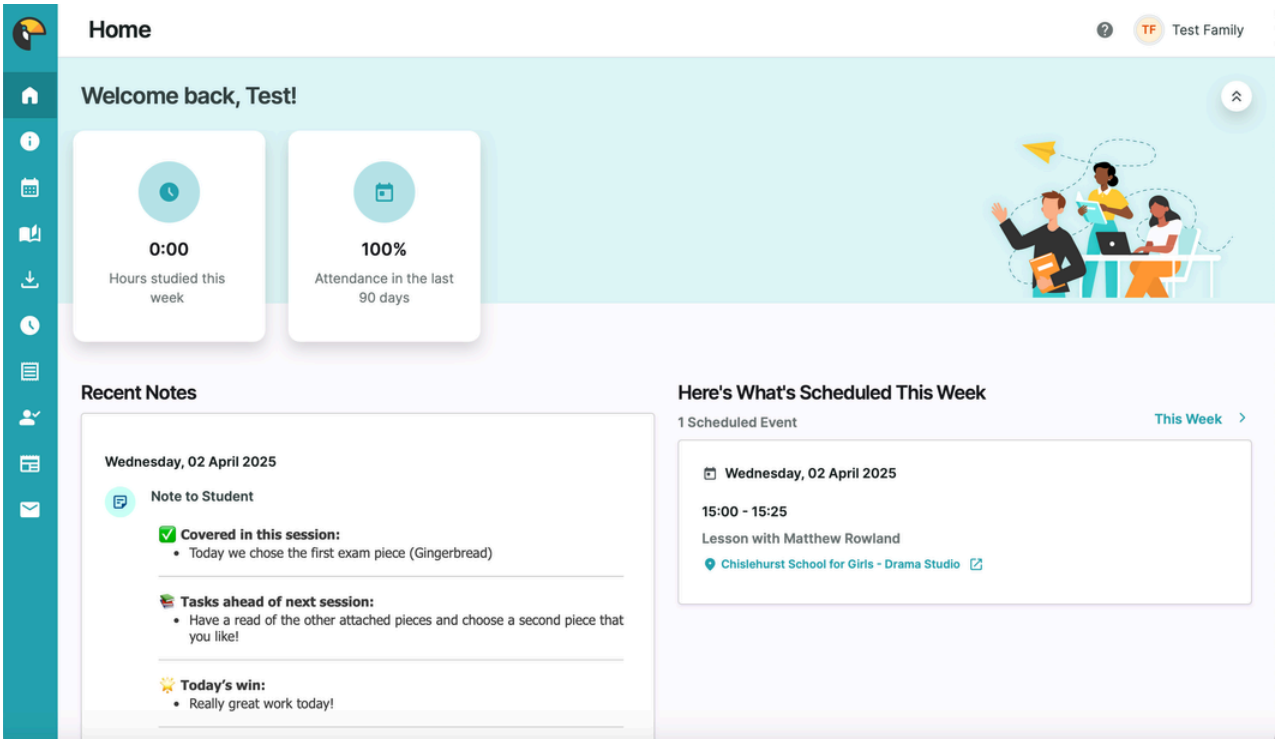


vibearts.co.uk/tutorbird

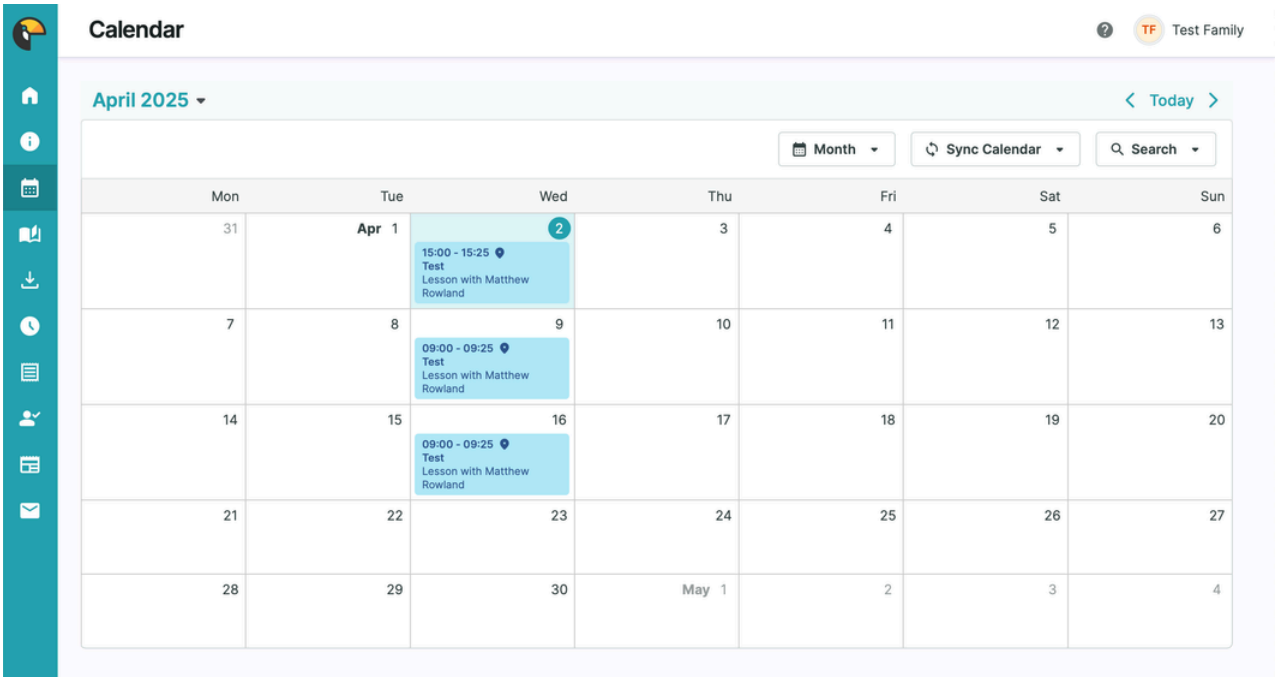


app.tutorbird.com

On the TutorBird **Home** page you can view upcoming sessions and notes from previous sessions.

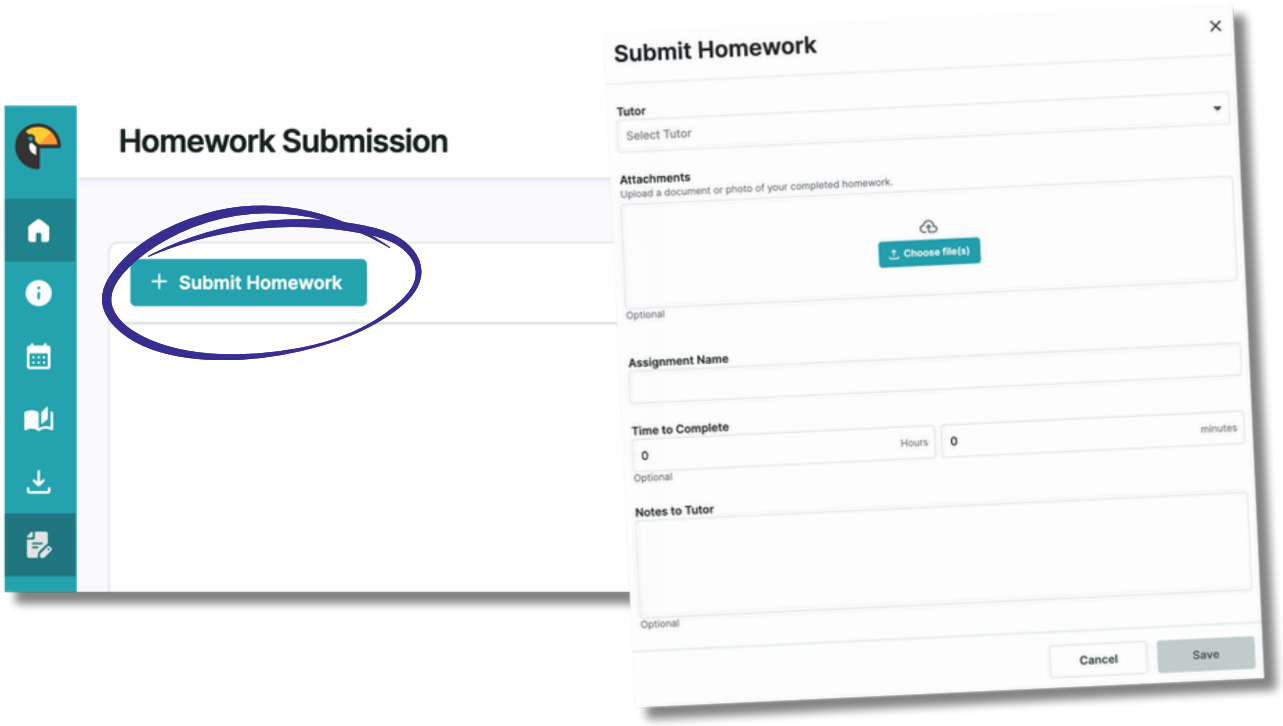


On the TutorBird **Calendar**, you can see upcoming coaching sessions once scheduled.

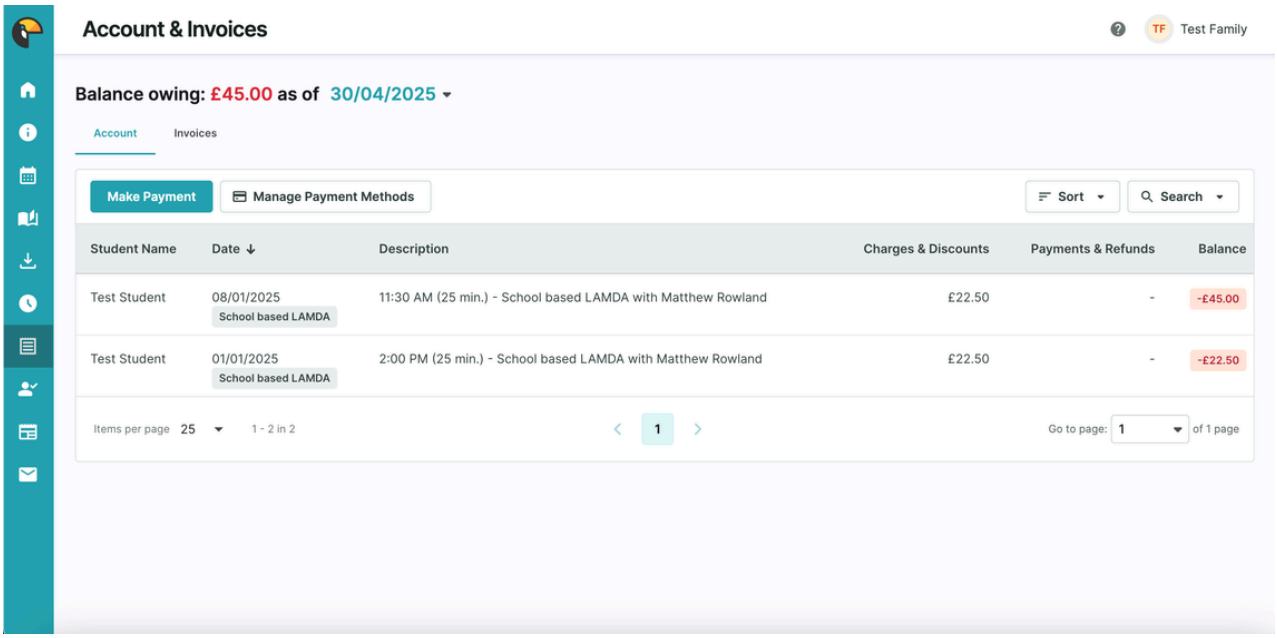


You can log home practice and even upload videos for your tutor to see via the **Homework Submission** page.

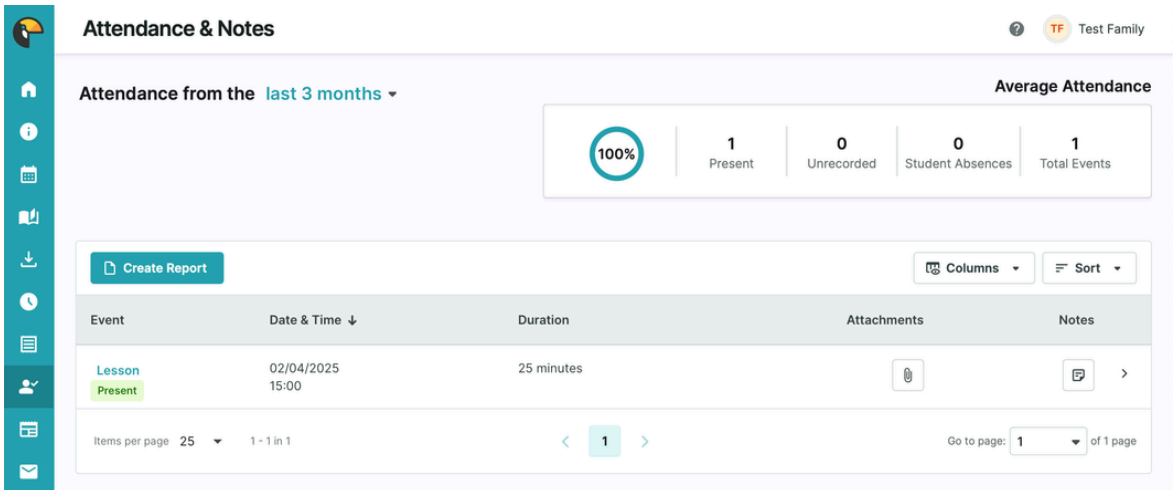
Please note: This is the **only way to contact your tutor directly.** Replies to Vibe Arts TutorBird emails are sent to the Vibe Arts Head office and **will not reach your tutor directly.**

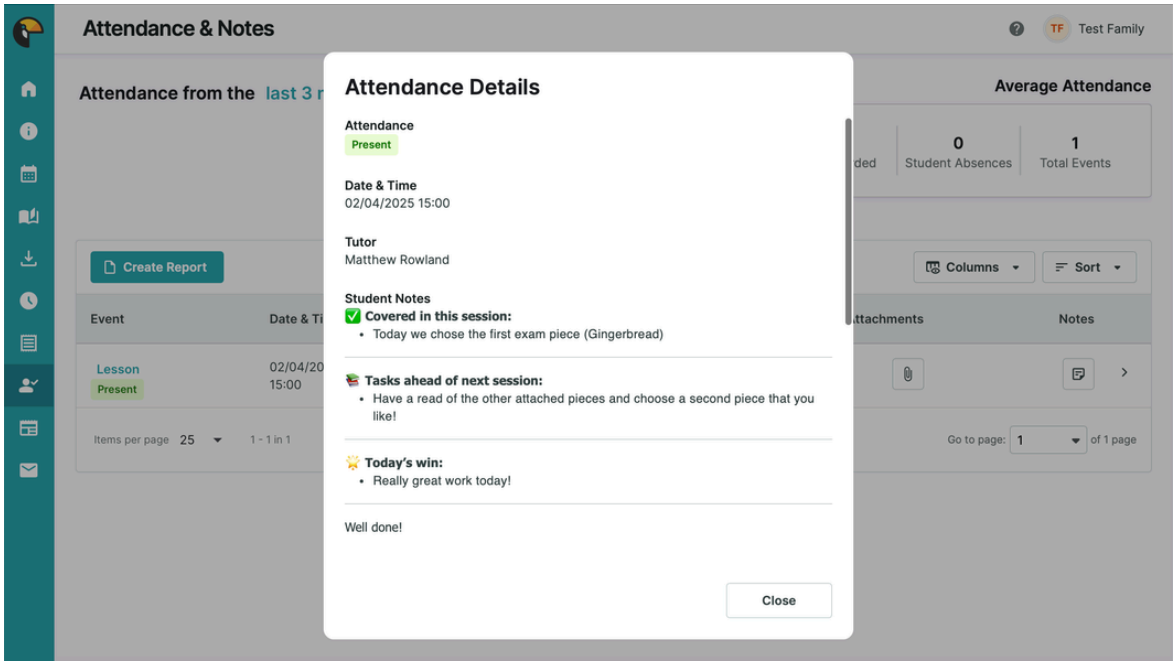


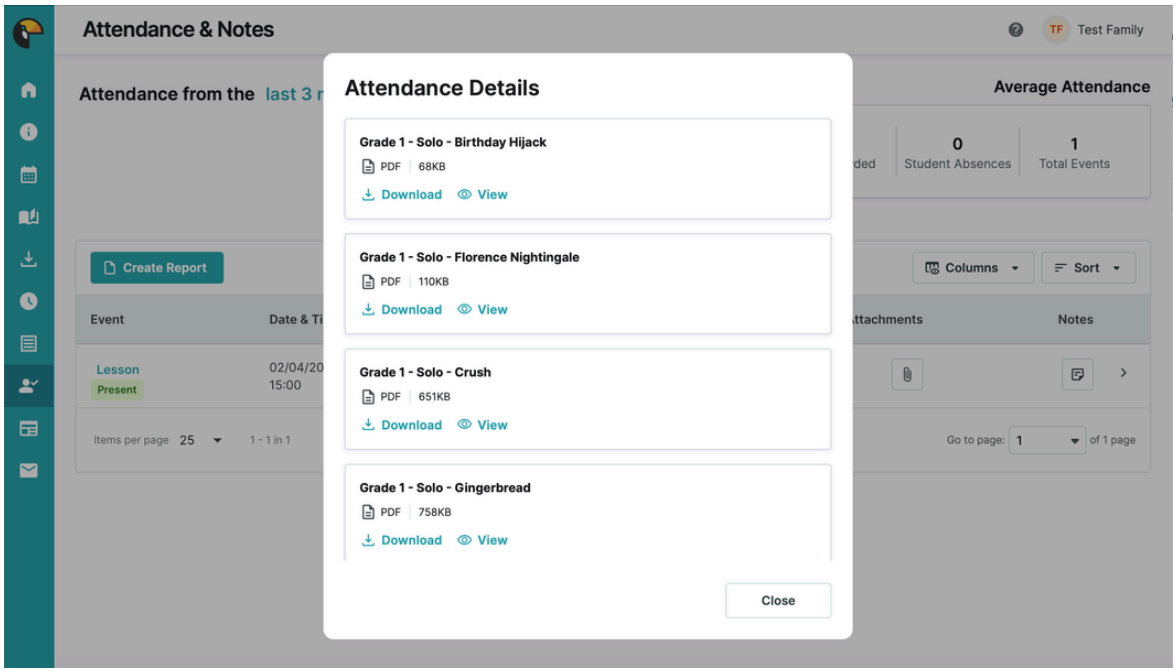
On the **Account & Invoices** page, you can view any payments due, past payments and invoices.



On the **Attendance & Notes** page, you can see recent sessions and view notes from your tutor. Any resources that you will need to access will also be attached to these lesson notes.







Lesson Notes

After most sessions, you'll receive Lesson Notes from your child's coach, shared via the TutorBird platform and also sent directly to your email. These notes act as **a summary of what's been discussed** and agreed with your child during their LAMDA coaching session.

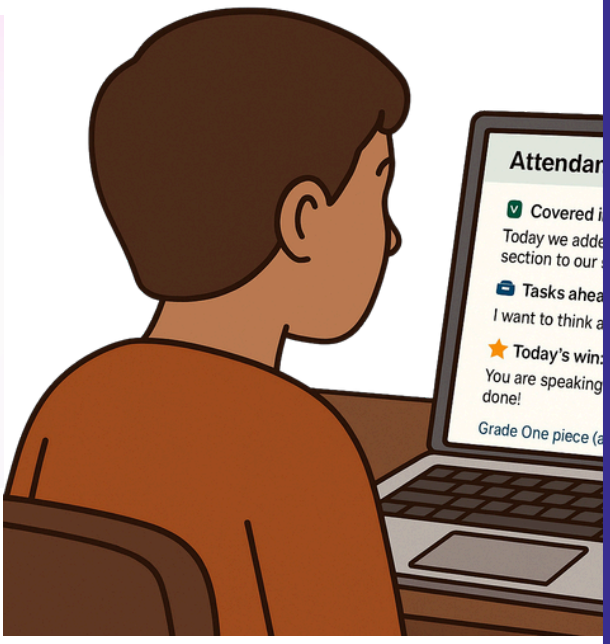
Important: **Lesson Notes are a summary** — not a replacement for the full conversation that happens in the room. Our coaches always speak directly to students about what they're working on and what's expected next. If we spent the full session writing up thorough reports, we'd lose valuable coaching time! That's why notes are kept short and focused.

A Typical Lesson Note

Covered in this session:
Today we added our favourite character section to our speech.

Tasks ahead of next session:
Think about your favourite section of the speech – what makes it stand out? Write out a paragraph and bring with you next week.

Today's win:
You're speaking with such confidence – well done!



If your child's coach attaches any exam pieces or resources, you'll find **those as a blue hyperlink at the bottom of the email.**

For the Best Experience

We strongly recommend **logging in to TutorBird directly** to access all Lesson Notes and attachments in one place:

- Go to the **Attendance & Notes tab** (as shown on the previous page).
- There, you can view all **current and past notes,** along with any attached pieces, knowledge sheets, or resources — perfect for printing or revisiting at home.

Student access

If you would like your child to have their own **student login** to view lesson notes and any attached resources, you can request this free of charge. To set this up, simply **email mail@vibearts.co.uk** and include your child's email address in the body of the email. We will send them an invitation to create their own password and access their TutorBird account.

Student accounts allow access to Lesson notes, timings, study log and any attachments. They will not see any billing or invoice information — that stays private and viewable only on the parent/guardian account.

Exams and How to Book

At Vibe Arts, we carefully assess each student's progress before entering them for a LAMDA exam. Since each grade has recommended guided learning hours, **we do not automatically enter students every term**. Instead, we ensure they are fully prepared and confident before sitting their exam.

Where Do Exams Take Place?

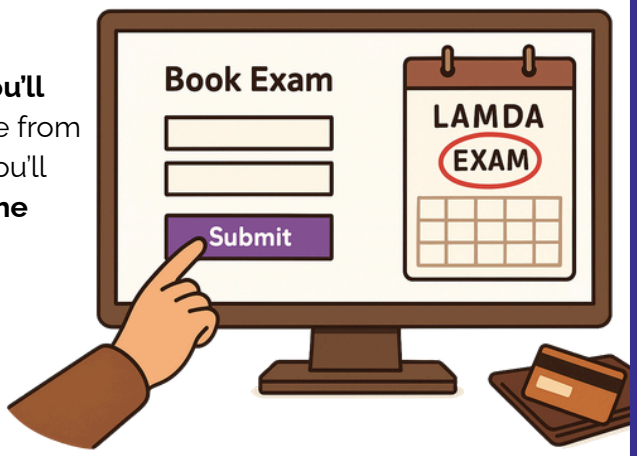
For the majority of our LAMDA coaching students, they will take their exam at **LAMDA Drama school in Central London.** This gives our students the experience of experiencing the environment of the Drama School itself. Sometimes LAMDA uses other nearby venues if there are multiple exam sessions in one day, but these will normally be in the Baron's Court area.

You, or another adult responsible, **must chaperone your child on exam day.** They will enter the exam room on their own. Vibe Arts LAMDA coaches do not supervise exam days.

When Do Exams Take Place?

LAMDA exams **take place on the weekend**, Saturday or Sunday, throughout the academic year. Your exam time slot can be **anytime between 9:30am and 5:30pm**, so it is important to keep the day free when selecting your exam date. The time slot is confirmed **two weeks prior to the exam.** Vibe Arts cannot state a preferred exam time or time of day.

How do we book the exam?



Once your child's coach feels they are exam ready, **you'll receive an email from Vibe Arts** with the earliest date from which they recommend an exam could be booked. You'll be directed to complete **a simple booking form on the Vibe Arts website**, where you can:

- Select your **preferred exam date** (any time from the coach's suggested date onwards)
- **Confirm key details** about your student
- **Pay the exam fee** securely

We'll then handle the rest — submitting all the paperwork and making the official booking with LAMDA on your behalf.

LAMDA **exam fees are set by LAMDA** and vary depending on the grade and syllabus.

We add a **£5 admin fee** (inclusive of VAT) to each booking to cover card processing charges and the time it takes our team to manage the paperwork and liaise with LAMDA.

Important Exam Policies

- **Exam bookings cannot be changed or refunded**. Once a date has been confirmed with LAMDA, it is final.
- The **exam time slot is confirmed approximately two weeks before the exam date**. We will notify you as soon as we receive them.
- If your child cannot attend their LAMDA exam due to illness, injury, or bereavement, you can **apply directly to LAMDA for a 50% credit note** by submitting supporting evidence within 10 working days of the exam date. Vibe Arts cannot do this on your behalf.
- A 100% credit note is only issued by LAMDA in the case of a **contagious illness.**
- **LAMDA does not offer refunds** under any circumstances.

Reasonable Adjustments



Some students may require **additional support** in order to access their LAMDA exam. To ensure that exams are inclusive and accessible to all, LAMDA offers what is known as a **Reasonable Adjustment.** These are small changes to the exam process that enable students who may otherwise be disadvantaged to perform at their best. They are not designed to give an unfair advantage, but rather to provide a fair opportunity for all candidates.

Types of Reasonable Adjustment vary depending on the student's needs. Examples include:

- Additional **exam time**
- **Practical assistance** entering, setting up, or exiting the exam
- The use of a **Sign Language interpreter**

To apply for a Reasonable Adjustment, LAMDA require supporting documentation. This must include a diagnosis relevant to the adjustment requested, the name of the assessor, and details of their qualifications. More information can be found on LAMDA's website: www.lamda.ac.uk/lamda-exams/teachers/book-an-exam/reasonable-adjustments

If you would like us to make an application for a Reasonable Adjustment on your child's behalf, please email **mail@vibearts.co.uk** with the subject line: **Reasonable Adjustments**, and we will take it from there.



After the Exam

Receiving Your Results & Certificates

Within 30 working days of the exam **you will receive an email from Vibe Arts with a PDF of the exam results and feedback**. Once it has arrived to the Vibe Arts head office in the post, the **official certificate will be given to your child by their tutor** or a member of the Vibe Arts teaching team.

Vibe Arts will keep you informed on any known delays to LAMDA results.

Attainment bands

LAMDA exams are marked out of 100. Each syllabus and grade distributes marks slightly differently, but all follow the same overall attainment bands.

This table on the right shows how a student's final score corresponds to the overall grading of their exam.

AWARD	MARKS
Fail	0-49
Pass	50-64
Merit	65-79
Distinction	80+

After the exam

Following your child's exam, we will automatically move them on to the next suitable grade unless you inform us otherwise. If you ever wish to withdraw your child from lessons, please complete our notice form at **vibearts.co.uk/give-notice**

As a reminder, payment is due for each term's coaching in advance and we are unable to offer refunds or reductions if a student leaves mid-term.



Exam Result Announcements – Photography & Video

If you have given consent for photography and video upon sign-up, Vibe Arts may share a photo or video announcement of your child's exam result on our social media platforms, using first names only. Your child may also appear in broader content related to the delivery of LAMDA at Vibe Arts.

We take privacy and safeguarding seriously. Vibe Arts operates under a strict photography and video policy, which you can view at vibearts.co.uk/terms-and-conditions.

That's all for now! Any further Questions?

If you have any questions for us concerning LAMDA please check out our **LAMDA FAQs**, email us at **mail@vibearts.co.uk** or give us a **Call** or **Whatsapp** message on **0208 058 18 58**.

Vibe Arts LAMDA Terms & Conditions

By enrolling your child in LAMDA coaching sessions with Vibe Arts Theatre School, you agree to abide by these terms and conditions. If you have any questions or concerns, please do not hesitate to contact us.

1. Payments:

- All LAMDA payments are final.
- There are no refunds for missed sessions.
- LAMDA places cannot be transferred.
- Full payment is required upfront for the upcoming term unless a payment plan is arranged in advance. If payment is not received for all sessions in the upcoming term the student will not be permitted to attend sessions.
- Vibe Arts reserves the right to apply a late payment fee if payment is not received by the stated deadline. Reasonable efforts will be made to issue payment reminders via the contact details provided.

2. LAMDA Syllabus Coverage:

- Vibe Arts primarily delivers the LAMDA Introductory and Acting syllabi across most schools, from the earliest grades through to Grade 8 (Gold Medal). In some schools, we may also offer additional syllabi such as Speaking in Public, Speaking Verse and Prose, or Musical Theatre, depending on tutor availability, scheduling, and the needs of the school.
- Please note that the syllabi offered vary from school to school, and families will be informed of the options available at their specific school upon registration. We are only able to deliver the syllabi that have been confirmed and communicated for each location.

3. TutorBird:

- Parents/guardians and students should check TutorBird regularly to stay up to date.
- It is the parent/guardian's responsibility to ensure their child is engaging with the resources provided.
- Sharing or making any of our resources or LAMDA pieces available to others is strictly prohibited.

4. Home Practice Expectations:

- Parents/guardians agree to support their student to learn their LAMDA pieces and practice at home as well as continue any progress with the Vibe Arts LAMDA knowledge resource sheets.
- Parents/guardians will engage with the lesson notes and set tasks.

5. Session Materials:

- Parents/guardians agree to send their student to each session with printed out pieces (available to download from TutorBird), printed resource sheets, and a notepad and pen.

6. Respectful Behaviour:

- During LAMDA sessions, students are expected to follow instructions, behave appropriately, and refrain from being disruptive.

7. Medical Conditions:

- Parents/Guardians must disclose any medical conditions or allergies to ensure the safety and well-being of their child.

8. Cancelled Sessions/Tutor Absence:

- In the event of unforeseen circumstances that impact the LAMDA sessions, Vibe Arts will make all efforts to reschedule or provide alternative arrangements; however, if rescheduling is not possible, Vibe Arts reserves the right to cancel LAMDA sessions.
- If a LAMDA session is cancelled by Vibe Arts, a credit for future LAMDA payments will be provided.

9. LAMDA Coaches:

- Vibe Arts reserves the right to assign LAMDA coaches to students and to change LAMDA coaches at any time.
- The LAMDA coach determines the appropriate LAMDA grade for each student and will decide when the student is exam-ready.
- All our LAMDA coaches are experienced Acting tutors and Enhanced DBS checked.

Continued overleaf: Please see next page for further terms and conditions.

10. Withdrawal from Coaching:

- If you wish to withdraw your child from Vibe Arts LAMDA coaching for the following term, you must complete our online Notice Form at vibearts.co.uk/give-notice.
- Notice must be submitted before the end of the current term to avoid being charged for the next term. Notice will not be accepted during school holidays or in the days immediately before term resumes.
- If a student is withdrawn mid-term, or does not return without submitting notice, the full term's fee remains payable. No refunds or partial credits will be given for unattended sessions.

11. LAMDA Exams:

- Details of LAMDA Exam fees (plus the Vibe Arts booking administration fee) can be found at vibearts.co.uk/lamda#exam-fees
- The LAMDA Exam booking process is detailed below:
  - When the LAMDA coach deems it appropriate for the student to take the LAMDA Exam, parents/guardians will be sent an email with a link to the Vibe Arts LAMDA Booking Request form. The email will suggest the earliest possible date on which the student could take the exam.
  - To request a LAMDA Exam booking, parents/guardians should complete the online booking request form, confirming their choice of date. Parents/guardians should select the date with care, taking into account any other student/family commitments, since LAMDA will not make any alterations to assigned exam dates/times once the exam date is confirmed.
  - Full payment of the LAMDA Exam fee is also required in order to complete and submit the online booking request form.
  - On receipt of the completed booking request form and full payment, Vibe Arts will contact LAMDA to schedule the exam based on the information provided in the form.
  - Please note that payment for LAMDA Exams (including the Vibe Arts booking administration fee) must be made in full to secure a booking, as payment plans are not available for exam fees.
- Exams may take place on either a Saturday or Sunday between 9:30 am and 5:30 pm and exam times are confirmed by LAMDA two weeks prior to the exam.
- Exam fees are non-refundable and non-transferable.
- Parents/Guardians or a designated adult must chaperone students to and from the exam on exam day. Please note that the majority of students will take their exams at LAMDA, Barons Court, London unless another more local public centre has been advertised on registration.
- For the avoidance of doubt, students are not automatically entered for a LAMDA exam each term. Vibe Arts considers both LAMDA's recommended Guided Learning Hours and the individual progress of each student when assessing readiness. Once a coach deems a student ready, Vibe Arts will begin the exam booking process as detailed above.

12. Photography & Video Announcements:

- If parents/guardians agree to photography upon sign-up, Vibe Arts may share a photo or video announcement of their student's exam result on social media platforms, using their first name only. They may also be included in social media around delivery of LAMDA at Vibe Arts. Vibe Arts has a strict photography and video policy which can be viewed at vibearts.co.uk/terms-and-conditions

13. Data Protection:

- Vibe Arts complies with the Data Protection Act and GDPR regulations.

14. Change of Contact Details:

- Parents/guardians are responsible for informing Vibe Arts of any changes to their contact details.

15. Force Majeure:

- In the event of circumstances beyond our control — including but not limited to extreme weather conditions, pandemics, local authority closures, or government restrictions — Vibe Arts reserves the right to cancel or amend LAMDA sessions without liability.
- In such cases, we will make every reasonable effort to reschedule or provide an alternative (e.g. online sessions), but refunds or credits may not be issued unless rescheduling proves impossible.

16. Changes to Terms & Conditions:

- Vibe Arts reserves the right to update or modify these terms and conditions at any time.
- Parents/Guardians will be notified of any changes.

17. Complaints Procedure:

- Any complaints should be made directly to Vibe Arts Principals Matthew Rowland and Alex Turney via email at mail@vibearts.co.uk